



# ELITE EDUCATION INSTITUTE

## STUDENT APPLICATION FORM

Please read this form carefully and complete all relevant sections.  
Please keep a copy for your reference.

### PERSONAL DETAILS

Have you studied at Elite Education Institute before?		<input type="checkbox"/> No	<input type="checkbox"/> Yes
Family Name:		Given Names:	
Date of Birth (dd/mm/yyyy):	Gender:	<input type="checkbox"/> Male	<input type="checkbox"/> Female
Citizenship:		Country of Birth:	
Are you a citizen or permanent resident of Australia?		<input type="checkbox"/> No	<input type="checkbox"/> Yes
Mailing Address:			
			Postcode:
<b>International Students only</b>			
Passport No.:			
Visa No.:			
Do you have OSHC (Overseas Students Health Cover)?:		<input type="checkbox"/> No	<input type="checkbox"/> Yes
Permanent Address in Home Country:			
			Postcode:
Telephone No.:		Mobile No.:	
E-mail:		Fax No.:	

### ACADEMIC PROGRAM SELECTION

I wish to enroll in the:

- |  |   |  |
|--|---|--|
| <input type="checkbox"/> <b>Diploma of Business</b><br>(CRICOS Code 084214B, 52 Weeks)                             | <input type="checkbox"/> <b>Bachelor of Business (Business Management)</b><br>(CRICOS Code 084215A, 156 Weeks)                |  |
| <input type="checkbox"/> <b>Bachelor of Business (Professional Accounting)</b><br>(CRICOS Code 084217K, 156 Weeks) | <input type="checkbox"/> <b>Bachelor of Business (Communication and Public Relations)</b><br>(CRICOS Code 084216M, 156 Weeks) | <input type="checkbox"/> <b>Non-award Course</b> |

#### Commencement Dates

- I wish to begin on:
- |   |   |  |
|---|---|--|
| <input type="checkbox"/> 13 July 2015   | <input type="checkbox"/> 31 August 2015   | <input type="checkbox"/> 2 November 2015 |
| <input type="checkbox"/> 4 January 2016 | <input type="checkbox"/> 29 February 2016 | <input type="checkbox"/> 25 April 2016   |

#### English Language Proficiency

Please attach relevant documents showing your current English language level:

- IELTS score \_\_\_\_\_  TOEFL score \_\_\_\_\_  Other (please specify) \_\_\_\_\_

Do you require an English language course before commencement?  Yes  No

If "Yes" please specify how many weeks: \_\_\_\_\_

**Are you seeking Recognition of Prior Learning on the basis of your previous studies or work experience?**

- Yes  No If "Yes", you must complete the RPL Application Form available at the Administration Office or at [www.ee.edu.au](http://www.ee.edu.au).

## EDUCATION BACKGROUND DETAILS

Highest level of education completed. Attach certified photocopies of institute certificates.

Name of examination	Year	Name of Institute

## REFUND OF TUITION FEES

### INTERNATIONAL STUDENTS

Tuition fees will be refunded only in the following circumstances:

- i. The student is refused a visa for study in Australia (documentation required).
- ii. In the event that Elite Education is unable to provide the course, all tuition fees paid are fully refundable.
- iii. Where a student gives notice in writing at least four (4) weeks before commencement of that semester or the specified date for commencement of a program, they will be entitled to a refund of Tuition Fees paid for the semester, less twenty per cent (20%) of the prescribed semester fee.
- iv. Where a student gives notice in writing less than four (4) weeks prior to the commencement of that semester or the specified date for commencement of a program, they will be entitled to a refund of Tuition Fees paid for the semester, less fifty per cent (50%) of the prescribed semester fee.
- v. Where a student gives notice in writing of the cancellation of enrolment in a course more than four (4) weeks after the start of the course no Tuition Fees are refundable.

International Students Fees are protected by the Australian Government's Tuition Protection Service (TPS)

More details on all of Elite Education Institute Policies can be found at [www.ee.edu.au](http://www.ee.edu.au).

### DOMESTIC STUDENTS

Tuition fees will be refunded only in the following circumstances:

- i. In the event that the Institute is unable to provide the course, all tuition fees paid are fully refunded.
- ii. The student withdraws from a unit of study on or before the census date (see website for current list of census dates [www.ee.edu.au](http://www.ee.edu.au)) for that unit of study
  - a. the fees will be fully refundable; and/or
  - b. the student will not incur a FEE-HELP debt.
- iii. The student withdraws from a unit of study after the census date
  - a. no refund is applicable; and/or
  - b. will incur a FEE-HELP debt.
- iv. Exceptional circumstances will be considered.

Domestic Students Fees are protected by membership of ACPET'S ASTAS scheme.

More details on all of Elite Education Policies can be found at [www.ee.edu.au](http://www.ee.edu.au).

## AGREEMENT

I have read and understood the prospectus and the conditions of enrolment set out in the application form. I have read and agree to the attached fee schedule. I acknowledge and agree to the conditions of enrolment relating to Refund of Tuition Fees.

I declare that all information given is true and complete. I authorise Elite Education to obtain further official records if necessary from any educational institution I have attended.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_ Day/ \_\_\_\_\_ Month/ \_\_\_\_\_ Year.

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_ Day/ \_\_\_\_\_ Month/ \_\_\_\_\_ Year.

For student under the age of 18, a parent's signature is required

Please note that applications cannot be processed without a signature on this form.

### OFFICE USE ONLY

Date: \_\_\_\_\_ Student Number: \_\_\_\_\_

Accept  Reject  Other

Placement Offer \_\_\_\_\_ Letter Sent \_\_\_\_\_ Assessed by: \_\_\_\_\_

Information collected on the form and during your enrolment in order to meet our obligations under the ESOS Act and the National Code 2007, to ensure student compliance with the condition of their visa and their obligation under Australian immigration laws generally. The authority to collect the information is contained in the Education Services for Overseas Act 2000, the Education Services for Overseas Students Regulations 2001 and the National Code of Practice for Registration Authorities and Providers of Education and Training to Overseas Students 2007. Information collected about you on this form and during your enrolment can be provided, in certain circumstances, to the Australian Government and designated authorities and, if relevant, the Tuition Assurance Scheme and the ESOS Assurance Fund Manager. Information collected on this form or during your enrolment can be disclosed without your consent where authorised or required by law.